

*The Community Library
Board of Trustees Meeting
August 9, 2018*

Call to Order:

As a quorum was present, President Ken Hotopp called the meeting to order at 1:02 p.m. Present: Ruth Ashworth, Harriet Berard, Virginia Downs, Ken Hotopp, Dee Neary, Jerry Peters, Janet Sand, Julia Walter. Excused: Linda Carpenter, Jean Stennett.

Minutes:

Mrs. Berard made a motion, seconded by Mrs. Neary, and was unanimously approved to accept the July 2018 minutes.

Communications:

Mr. Hedges announced that the library had received a \$2000 check from Solar Works Schoharie. Mr. Hedges indicated that he had also received donations from the Mahjong Club and from Ms. Jane Lamont, and the final payment from the Decker estate. Mr. Hedges agreed to provide details of donations to the trustee secretary who will acknowledge appreciation of donations.

Director's Report:

Mr. Hedges indicated that the summer reading program was successful although there were fewer participants than 2017. Mr. Hedges announced that the library has been awarded \$34,000 from the Library Construction Grant program. This money will be used for the exterior accessibility project. Mr. Hedges is interviewing a candidate for the library assistant position.

Treasurer's Report:

The trustees reviewed the current treasurer's report. Mr. Peters presented the bills. After each trustee reviewed the bills, Mr. Peters made a motion, seconded by Mrs. Downs, and was unanimously approved to pay the bills.

Committee Reports:

Facilities:

Mrs. Ashworth asked trustees to save the date of Monday, September 10, 9:00 a.m. for trustee clean-up.

Mrs. Ashworth is a board member of the Schoharie County Substance Abuse Council, Inc. Mrs. Ashworth outlined some of the related issues in the county indicating that individuals and organizations need to be cognizant of the problems in Schoharie County. Mrs. Ashworth emphasized the need for the director, the staff, the trustees, and the patrons to notify the proper authorities if they become aware of issues pertaining to substance abuse on the library premises.

Policy:

Mrs. Sand asked trustees if they had questions pertaining to the revised bylaws that were presented at the July meeting. After a brief discussion, the board voted unanimously to accept the revised bylaws.

Mrs. Sand requested that committee chairs notify her if they believe any additional changes need to be considered.

Board Development

Mrs. Neary informed the board that Larry Rockwell submitted his resignation indicating that other responsibilities were limiting his time. Mr. Peters made a motion, seconded by Mrs. Neary and unanimously approved acceptance of Mr. Rockwell's resignation, with regret.

Mrs. Neary provided Mr. Hotopp with a list of write-in candidates to consider for this vacant position.

Building:

Mr. Peters reported that the new sidewalk project will commence soon. The next project will be the asbestos abatement in the annex.

Important Dates:

Next regular board meeting - September 13 at 1:00 p.m.

Adjournment:

Ms. Walter made a motion, seconded by Mrs. Berard, and was unanimously approved to adjourn at 2:34 p.m.

Submitted by Virginia Downs