

The Community Library

Board Meeting Minutes 10/10/19

Meeting was called to order at 1:03. Ginny is excused. All other trustees were present.

Minutes: Janet moved to accept the minutes of the previous meeting. John seconded it. Passed unanimously.

Communications: There were two donations in Jean Stennet's memory. Ginny will be asked to write thank you notes. Ken received a letter from Rose Marie Joyce of the Friends of Community Library confirming the memo of understanding the relationship between the Friends and the Library.

Director's Report: Latest circulation graph is in the packet.

Treasurer's Report: Jerry moved that Board pay its bills. Fred seconded it. Passed unanimously.

Finance: No report. Please add John to this committee.

Facilities: No report. Please add John to this committee.

Personnel: Linda reported on the Employee Appreciation Dinner, which 26 people attended. Linda moved that we hire a fulltime youth services librarian. Jerry seconded it. Passed unanimously.

Policy: Reviewing 2015, 2014 policies.

Board development: Dee reviewed the survey results. The committee will work on suggestions to correct the deficits. Please add John to this committee.

Long- range Planning: Will need to create a new long- range plan in the new year.

Building: Permit is in place. Paid \$1,125 on 9/30 for a permit that is good for a year. John will replace Jerry as chair of Building committee.

Continuing Business: The Library Book by Susan Orlean will be scheduled to be read and discussed as a board, inviting other library boards in Schoharie County to join us in January- February 2020.

New business: Sexual harassment training is required of staff and trustees. New York Public Library has a 40- minute video that can be watched with a quiz to follow and a sheet to be printed up afterwards, for compliance. The deadline was 10/9/19. Kim will forward the address of NYPL's video to trustees.

John moved that we adjourn at 2:40. Dee seconded it.