

The Community Library
Board of Trustees Meeting
January 12, 2023

Call to Order:

As a quorum was present President Ken Hotopp called the meeting to order at 1:00 p.m.
Present: Fred Barnes, Harriet Berard, Janice Clark, Jim Collins, Virginia Downs, Ken Hotopp, Becky Leggieri, Leo McAllister, Janet Sand, Julia Walter, Kim Zimmer. Excused: Linda Carpenter.

Guests:

Ms. Katherine Hawkins, The Community Library's representative to MVLS, was present and spoke to the trustees describing her role as liaison between our library and MVLS. Ms. Hawkins emphasized the need to improve literacy and to provide literature to the county jail.

Minutes:

Ms. Clark moved to accept the December minutes. This was seconded by Mr. McAllister and was unanimously approved .

Director's Report:

Ms. Zimmer announced that the Friends of the Library are once again working with the school librarians in organizing and sponsoring Battle of the Books and suggested that the trustees become involved in this popular event .

Ms. Zimmer emphasized the enthusiasm and suggestions of her staff is reflected in the numerous programs and attendance of these programs as well as the growing number of patrons using the library during this previous year.

The Director's Council will be meeting here on January 25.

Treasurer's Report:

Mrs. Downs outlined the expenses and income for December. The trustees reviewed the current bills. Mrs. Downs made a motion, seconded by Ms. Clark, and unanimously approved to pay the bills.

Committee Reports:

Finance:

A special account at the KeyBank will be set aside for memorial donations.

Building & Grounds:

Mr. Barnes indicated that the staff had presented Brendon Becker with many requests and suggestions during "the walk through." Thus, there is a need for an up-to-date timeline and blueprints.

Ms. Zimmer mentioned that grants will be needed to furnish the annex. Ms. Zimmer mentioned she has contacted DASNY (Dormitory Authority of the State of New York) regarding a design for the rooms in the annex.

Policy:

Mrs. Sand announced the committee will meet on January 26.

Board Development:

Mrs. Berard indicated that the committee will be meeting in regard to trustee training and by-laws.

Long Range Plan of Service:

Ms. Clark emphasized that sustainability is a core value for our library. She indicated that trustees' decisions should be environmentally sound, economically feasible and socially equitable. Ms. Clark provided the trustees with a couple of handouts to consider our goals.

Unfinished Business:

Since the meeting with the attorneys regarding the problems with the heating of the landing and ramp, an electrician has worked on the problem. There has been improvement, but the issue hasn't been completely resolved.

New Business:

Ms. Zimmer outlined the details of the Joint Automation Agreement. Mrs. Sand made a motion, seconded by Mr. McAllister, and was unanimously approved to sign this agreement .

Adjournment :

Mrs. Berard made a motion, seconded by Ms. Walter and was unanimously approved to adjourn at 2:35 p.m.

Submitted by Virginia Downs