

The Community Library
Board of Trustees Meeting
May 11, 2023

Call to Order:

As a quorum was present, President Ken Hotopp called the meeting to order at 1:00 p.m.
Present: Fred Barnes, Harriet Berard, Linda Carpenter, Janice Clark, Jim Collins, Virginia Downs, Ken Hotopp, Becky Leggieri, Janet Sand, Julia Walter, Kim Zimmer.

Guests:

Nathan Davis, a trustee candidate, was present.

Minutes:

Ms. Walter moved to accept the April minutes. This was seconded by Ms. Clark and was unanimously approved.

Director's Report:

Ms. Zimmer mentioned that the Battle of the Books were successful at each of the three levels. The library staff had a table at the Maple Fest and sponsored an art show with 52 participants. Courtney Little is offering SAT prep for interested students.

For patrons who use Libby, they can now access materials from Upper Hudson, Mid Hudson, and Southern Adirondack library collections.

Ms. Zimmer has been meeting with various contractors who plan to submit bids for renovations of the Annex.

Ms. Zimmer is researching the benefits of Princh which would provide patrons the ability to print directly from their personal devices.

Treasurer's Report:

Ms. Carpenter outlined the expenses and income for April. The trustees reviewed the current bills. Ms. Carpenter made a motion, seconded by Mr. Collins, and was unanimously approved to pay the bills.

Committee Reports:

Finance:

Ms. Carpenter has been in contact with Mr. McAllister regarding the sale of the Merck stock.

Building & Grounds:

There has been no report from our attorney regarding the front steps.

Ms. Zimmer indicated that the sensor for the elevator has not arrived.

The facade work is scheduled to begin May 14.

Mr. Becker is researching the possibility of a geothermal system since the new federal incentive of 40% rebate makes it more affordable.

Personnel:

Ms. Walter indicated that the committee is meeting with Ms. Zimmer regarding the definition of a standard work day. Ms. Zimmer is also considering a change in the hours the library is open.

Policy:

three Mrs. Sand presented the updated sexual harassment policy which was unanimously approved by the board. Mrs. Sand explained that the committee was reviewing training options and will make a recommendation at the next meeting.

Board Development:

Mrs. Berard reminded the committee that they will be meeting May 23.

Mrs. Berard, Historian, presented to the trustees a history of the Annex.

Long Range Plan:

Ms. Clark explained the committee is focusing on the two new objectives and requested that the committee chairs submit their semi-annual updates.

Adjournment:

Ms Walter made a motion, seconded by Mrs. Leggieri, and was unanimously approved to adjourn at 2:15 p.m.

Submitted by Virginia Downs