

The Community Library  
Board of Trustees Meeting  
September 13, 2023

Call to Order:

As a quorum was present, President Ken Hotopp called the meeting to order at 1:00 p.m.  
Present: Harriet Berard, Linda Carpenter, Nathan Davis, Virginia Downs, Ken Hotopp, Becky Leggieri, Doreen Russo, Janet Sand, Julia Walter, Kim Zimmer.  
President, Ken Hotopp administered the oath of office to the newly appointed trustee, Doreen Russo.  
Mrs. Downs made a motion, seconded by Mr. Barnes, and was unanimously approved to regretfully accept the resignation of Jim Collins.

Minutes:

Ms. Carpenter moved to accept the August 2023 minutes. This was seconded by Mrs. Sand and unanimously approved.

Director's Report:

Ms. Zimmer indicated that the NYS construction grant was submitted. The Community Library will receive \$176,500 which will be used for duct work and for wall removal.  
Ms. Zimmer encouraged the trustees to attend the annual meeting of MVLS at Canajoharie Library on October 4.  
Ms. Zimmer is very pleased with the increased use of the library and its programs: circulation of books and DVDs, patrons, summer reading programs (adult, teens, children).  
Ms. Zimmer praised the Friends of the Library for the display of numerous baskets for the Basket Raffle and the used book sale scheduled for September 23.  
Mrs. Sand announced that the Policy Committee is reviewing the library's policy regarding Friends of the Library.  
The library will be the site for early voting. Ms. Zimmer asked the trustees to help with the opening/closing of the building to accommodate the process.

Treasurer's Report:

Ms. Carpenter outlined the expenses and income for August. The trustees reviewed the bills.  
Ms. Carpenter made a motion, seconded by Ms. Walter and was unanimously approved to pay the bills.

Committee Reports:

Finance:

Ms. Carpenter announced the committee will meet October 3 to discuss financial issues.

Building & Grounds:

Mr. Barnes made a motion, seconded by Ms. Walter and was unanimously approved to go into executive session to discuss the litigation regarding Bonacquisti Brothers Construction.

Mr. Barnes made a motion, seconded by Ms. Walter, and was unanimously approved to return to the regular meeting.

Mr. Barnes made a motion, seconded by Ms. Walter and was unanimously approved to accept the counter offer from Bonacquisti Brothers Construction pertaining to the problems with the ramp.

Mr. Barnes explained that the committee, Ms. Zimmer, and Mr. Brendon Becker had met with DASNY regarding the furnishings needed for the annex.

Ms. Zimmer outlined a meeting with a student from SUNY Cobleskill who is excited to create landscape plan for the library.

Policy:

Mrs. Sand presented The Freedom to View Policy. After a brief discussion, Mrs. Sand made a motion, seconded by Mr. Barnes, and was unanimously approved to accept this policy.

Board Development:

Mrs. Berard will be meeting with the committee following this meeting to discuss possible individuals to fill the vacancy on the board of trustees.

Trustees should RSVP to Mrs. Berard if they plan to attend the Appreciation Dinner.

Mrs. Berard asked trustees to provide desserts for this event on September 27 at 5:00 p.m.

New Business:

Ms. Zimmer indicated to the trustees that fund raising will be needed to complete the annex.

The trustees discussed communicating to the community that a committee of interested citizens could organize and guide this project.

Adjournment:

At 2:50 p.m. Mrs. Berard requested that the trustees adjourn.

Submitted by Virginia Downs