

The Community Library
Board of Trustees Meeting
October 10, 2024

Call to Order:

As a quorum was present, President Becky Leggieri called the meeting to order at 1:00 p.m. Present: Pat Adams, Fred Barnes, Harriet Berard, Sandy Brewster, Nathan Davis, Virginia Downs, Becky Leggieri, Janet Sand, Julia Walter, Treasurer: Linda Carpenter. Excused: Cindy Barton.

Guests & Public Comment:

Brandon Becker (representing Lamont Engineering), Kim Walchko (representing Friends of the Library), and Jerry Law (considering joining the board of trustees) were present at the meeting.

Mr. Becker provided an update of progress in the Annex to the trustees:

- *power is on
- *windows in the basement are installed
- *all windows have been calked
- * sprinkler system is still in process
- * bids for plumbing and heating will be going out soon
- * grants will be expiring soon so funding will be necessary

Additional Agenda Items:

Mr. Davis moved and Ms. Brewster seconded the resignation of Abbie Gascho-Landis. The motion was approved by a majority (Ms. Walter voted nay).

Minutes:

Ms. Walter moved to accept the September minutes. Ms. Adams seconded the motion, and it was unanimously approved.

Communications:

The Friends of the Library thanked the trustees for their basket and for their support of the basket raffle.

Director's Report:

Ms. Zimmer reported that \$264,750 has been received from Construction Aid. This is earmarked to finance the breakthrough and for HVAC.

Ms. Zimmer and Ms. Leggieri attended the Fam Fund meeting at Proctor's in Schenectady. This donation will be used for a new sign.

After research, it was determined that the TBS annual contract would be renewed. Mr. Davis made a motion, seconded by Ms. Adams and was unanimously approved to pay the cost of \$9680 for the coming year.

Senator Oberacker is planning to tour the Annex in the coming month.

Ms. Zimmer indicated that the Friends have agreed to help with the fundraising necessary to complete the Annex Renovation.

Ms. Zimmer thanked the Friends for their check of \$3000 from the Basket Raffle.

The building will once again be used for early voting commencing October 26.

Donald LaPlant is working with the local radio station to create ads for the library and its various programs.

Courtney Little received Employee of the Year award from MVLS. She plans to use the \$500 awarded for teen programming.

Committee Reports:

Building & Grounds:

Mr. Davis reported that New Looks contract has been renewed.

Mr. Davis suggested that the A-Verdi container be eliminated since it costs \$900 a month.

Mr. Davis estimated that a new sign that would meet the Historical Society's guidelines will cost about \$12000.

Mr. Davis suggested that a new committee be created to raise money to complete the annex. At this time, Abbie Gascho-Landis, Sara Davis, and Julia Walter have volunteered to organize this committee.

Mr. Davis suggested that large pictures of Vaysen's projections be formatted for publicity to assist in raising funds. Mr. Davis made a motion, seconded by Mr. Barnes, and was unanimously approved to create these renditions. Mr. Davis suggested that the trustees participate in a work day in November to perk up the building.

Finance:

Ms. Carpenter presented her treasurer's report.

Mr. Downs moved to pay the bills. This was seconded by Ms. Adams and unanimously approved.

Ms. Carpenter indicated she is investigating various options regarding employees' insurance, worker's compensation, and paid family leave.

Personnel:

Ms. Walter announced the committee is researching family medical leave and the director's contract.

Policy:

Mrs. Sand explained that the committee had updated the language of the Financial Review. This update was unanimously approved.

Board Development:

Mrs. Berard announced that she had invited Jerry Law to attend the meeting to determine if he wished to be appointed to the board.

Long Range Plan:

Ms Zimmer reminded the trustees that a new long-range plan of service would be needed in 2027.

New Business:

Mrs. Walchko (Friends) announced that the Friends would be providing candy for the staff to distribute for Halloween.

The Friends will be decorating a Christmas tree in the lobby on November 29 at 11:00 a.m.

Ms. Brewster explained that the Faith Bible Academy would be pleased to present a bell-ringing program. After discussion with Ms. Zimmer, it was decided to request that the Academy present two programs: December 12 and December 17 at 1:30 p.m.

Adjournment:

Ms. Leggieri adjourned the meeting at 3:00 p.m.

Submitted by Virginia Downs