

The Community Library
Deed of Gift Agreement

Print Name of Donor: _____

Relationship to the materials being donated: _____

Best way to contact the donor: _____

Name of Recipient: _____

Date of Transfer: _____

Description of the material (this should include format and pertinent names and dates related to the material):

All materials donated and transferred to the library become the property of TCL without any restrictions.

Signature of the Donor: _____

Signature of Library Director: _____

Date: _____

Both the Donor and the Library will maintain a copy of this agreement.