

The Community Library
Board of Trustees Meeting
October 9, 2025

As a quorum was present, President Becky Leggieri called the meeting to order at 1:00 p.m. Present: Pat Adams, Nathan Davis, Ginny Downs, Rebecca Leggieri, Julia Walter, Denise Klug, Elizabeth Hackney, Catherine Ryder, Treasurer: Linda Carpenter

Excused (six to meet quorum): Fred Barnes and Cindy Barton

Guests and Public Comment: Adult Services Librarian, Don LaPlant shared new and recurring programs – The Education Director from Schoharie Crossing presents a program Wednesday evening October 15 about the 200th anniversary of the Erie Canal. The next evening is a program on the 200th anniversary of the first organized immigration of Norwegians to America, the Sloopers. The speaker just completed a voyage on a replica of the original sloop traveling from Norway to NYC.

All Ages Pumpkin Painting takes place Saturday, October 18.

The Day Writers program returns twice a month. Day Writers is a writing program for people responding to writing prompts and exercises in a range of literary genres.

On October 22nd people are invited to make needle felted Halloween decorations.

Trivia Night is returning.

Don and Courtney are working on several intergenerational programs. They are also partnering with other libraries.

Minutes of the previous meeting:

Denise made a motion to accept the minutes as corrected, seconded by Julia Walters and passed.

Communications: A thank-you was received from Pam Kostbar-Jarvis for the get-well card sent by the Trustees. Julia reported that she received a thank-you from the Friends for the basket donated by the Board for the Basket Raffle

Director's Report: Kim reported that the JA Agreement was shared prematurely. The new SALS director has numerous concerns and Kim's concerns were not addressed.

Intuit payroll delay issues were experienced the past two months. If delayed again, the Finance Committee should consider moving payroll to one day prior. This issue may be coming back to the Board.

Kim attended the Cobleskill Historical Society executive committee meeting and reported that the Town is trying to get stored material out of Central Storage and into a Town space to sort materials following the Central Storage fire. Tina Ward mentioned that the library could have the stored Historical Society furniture or it will be moved to the Town Highway Department building. A discussion is planned for the next Town Board meeting (November 10) about what to do with the materials they plan to keep.

Friends Report: Kim Walchko reported that the Friends are setting up holiday wrapping at the library starting December 2, where patrons can wrap their own gifts with provided paper and materials. A donation jar will be available. Library holiday decorating is scheduled for November 28 at 10am.

One raffle basket was not picked up and T-shirts are still on sale.

Treasurer's Report: Items missing from last month's report are still missing this month and there is a question about a \$1000

teen room donation, so Linda Carpenter will go back to the bookkeeper.

Presentation of the Bills and Actions: Motion to pay the bills was made by Ginny, seconded by Cathie, and passed.

Committee Reports: Standing Committees (* indicates chair)

a. Finance – Linda, Ginny*, Fred, Cathie

Payroll and Bookkeeper Options – Ginny and Linda have an appointment with Chris Tretter, a CPA with an office by the Cobleskill Diner.

b. Building & Grounds – Nathan*, Cindy, Liz, Denise

Sign is in fabrication and is about two weeks out, but still on track to finish before the end of the year.

The committee is waiting for a report on repairs to the front of the building. Period correct block is an option but will cost more.

An AED unit was purchased and there are 12 seats available for CPR training with a \$4/person charge to cover the cost of cards.

Bob collected shingles and Gary O'Connor is acquiring a lift to replace the missing shingles from the roof

c. Personnel – Julia*, Nathan, Denise

Draft Personnel Handbook is still in legal review. There is no meeting this month.

The additional part-time clerk position was approved by civil service for approximately 10 hours per week. Julia recommended the Director submit an announcement for a part-time clerk and the proposal was passed.

d. Policy –Pat*, Nathan, Julia

The committee is reviewing the Draft Personnel Handbook for policies that match existing policies and can therefore be removed from the Library's website.

e. Board Development –Pat*, Ginny, Cathie

Many thanks to Ginny for organizing a well-attended Friends and Volunteer Recognition Dinner including a number of outside people. Board members share the cost and the \$24 donation goes to Ginny.

Board meeting time survey results – many Board members have not yet responded.

f. Long Range Plan of Service Committee - Cindy*, Fred, Liz, Julia

LRPOS has received analysis documents from Wade Abbott (MVLS) for the community engagement project.

LRPOS Mission and Vision Statement – The committee is working via email and anticipate a January approval date.

Unfinished Business: Friends Nov 14 Fundraiser, Ad hoc Committee for Fundraising

The slate auction is November 14 and monitors are needed. Available payment options will be cash, check, and Venmo. There will be 2 musicians. Flyers are being printed and notices placed in the newspaper and on Facebook. A signup was passed around for making appetizers.

NYS Council of the Arts Grant - Kim and Becky met with Katherine Sharkey who is offering to help with grant writing to a certain number of hours pro bono.

A positive elevator pitch is needed for the current state of the building project so we have a unified voice. Tina Ward has said the Town is supportive of the library. Kim will re-start the dialogue.

New Business: MVLS Board Vote, MVLS annual meeting, Annex Planning, Early Voting
Denise, Becky, Kim Amy, and Heather attended the annual meeting. Kim presented on the positive impact of a Friends of the Library Group noting the increase in members this year. Some MVLS libraries do not have a Friends group. April Davies and Katherine Hawkins, Schoharie County representatives serving on the MVLS Board, also attended

Early voting moves into the library October 24 and voting begins the next day. The Board has discussed having more of a presence in the building during the time the library is not open and Kim will send an email to Trustees for signup. There is a change in Deputy Commissioner this year.

Adjournment: Julia made a motion to adjourn, seconded by Denise and passed at 3:15pm

Next Board Meeting 11/13/25 at 1pm

Submitted by:

Pat Adams, Trustee