

Call to Order: As a quorum was present, President Becky Leggieri called the meeting to order at 3:32PM

Present: Pat Adams, Cynthia Barton (Cindy), Denise Klug, Becky Leggieri, Kim Zimmer (Library Director), Nathan Davis, Julia Walter, Virginia (Ginny) Downs, Liz Hackney, Tania Konwinski (Tanja), Linda Carpenter (treasurer).

Excused: Cathie Ryder

Guests and Public Comment: NA

Minutes: Minutes of December 11 will be reviewed at the first meeting of 2026 on January 27.

Finance: Linda led presentation and discussion, questions/answers in regard to the comparison of the proposals of 3 different businesses to carry out the library payroll services in 2026. These were Priority One, GTM and Lyn Lawyer. Lyn's payroll contract is \$1600 for the year. (The library will continue to pay the additional quickbooks online and direct deposit fees of \$1486.) For comparison with the other companies the total for payroll using Lyn Lawyer would be \$3086 which is the lowest estimate of the 3 obtained. For Lyn to complete the 2025 financials and the 2025 990 there is a fee of \$2050. After discussion, Ginny made the motion to engage with Lyn Lawyer to provide payroll services, including entry of data into NYS compensation and retirement system. The motion was passed unanimously.

The vendor list was provided for all to review and approve payment of the vendors for their services in a timely manner prior to the monthly board meeting. This was proposed because the meeting is now at the end of the month rather than at the beginning of the month and pre-approval of the listed vendors will prevent late fees and penalties. After review and discussion, MVLS was removed from the list and Ginny made the motion to pay the vendors in a timely manner each month. The motion passed unanimously. All board members present signed the approved vendor list to be held on file with the Finance committee.

Ginny then presented the contract for Lyn Lawyer to complete 2025 financials and the 2025 990-form filing. The same contract also contains the services for the 2026 payroll. The board agreed unanimously to sign the contract with Lyn Lawyer for the services and amounts contained therein.

Buildings and Grounds:

Arrangements are being made for a press event and picture for the new sign. Becky will send out invitations to the major contributors for a date the first full week of 2026. The sign was "repaired" with the cap being straightened, the main sign posts were re-centered in the stone base and the sign board turned correctly to hold the letters securely. Kim will order additional letters and numbers so she has sufficient characters for full display of events and dates.

Information about organizing the Renovation Capital Campaign Committee will be posted in the Library news and in the news paper and on the website and social media. Meetings are scheduled for Wed. Jan 14 at 6 PM and Jan 24 at 11 AM.

Adjournment: There being no further discussion the meeting was adjourned at 3:55 PM.

Next Board meeting: January 27, 2026 at 4 PM