

Members Present: Pat Adams, Cindy Barton, Nathan Davis, Rebecca Leggieri, Denise Klug, Tanja Konwinski, Elizabeth Hackney and Kimberly Zimmer

Quorum Established and Meeting Called to Order 3:45 PM

Topic: Discussion regarding the necessity of changing snow removal vendor.

Background and discussion: New Looks snow removal bills for December and January were billed based on each individual time the snow was plowed/walks cleared and this was in excess of \$6000 for just 2 months. It was decided that bills of this amount are not sustainable for the library budget. This vendor also plowed in the gate and the dumpsters and then wanted to be paid additional money to move/remove that snow despite fact that they had plowed it that way. Buildings and Grounds reviewed the contract and found no clause that would prevent either side from terminating the agreement. Nathan (Buildings and Grounds) then sought out other vendors and established communication with CRM (Brad Mattice), a local vendor, who provided a contract amount of \$750 per month for February through April for the remainder of the 2026 winter season. This new vendor has numerous contracts very close to the Library and would plow/remove snow after 3 inches of snow.

After discussion, Cindy moved to terminate the contract with New Looks, Denise seconded the motion and it passed unanimously. Kim will send the termination of contract letter to New Looks via return receipt first thing February 6 and Nathan will call New Looks this evening to alert him that the letter will be posted in the morning. He will be paid the full amount of what he billed for December and January in mid February.

Denise then moved to contract with CRM at \$750 per month for any needed snow removal in February through April. Liz seconded the motion and it passed unanimously. Becky will sign the contract and CRM is now our new snow removal contractor for the next 4 months. Nathan will inform CRM of the board's decision.

There being no further business on the agenda, the meeting was adjourned at 4:15 PM.

Respectfully submitted,

Cynthia Barton, Secretary Board of Trustees