

The Community Library Board of Trustees Meeting

March 24, 2026

Call to Order: As President Becky Leggieri was excused and a quorum was present, Vice President Nathan Davis called the meeting to order at 4:04 p.m.

Present: Pat Adams, Nathan Davis, Virginia (Ginny) Downs, Liz Hackney, Denise Klug, Tanja (Tania) Konwinski, Catherine (Cathie) Ryder, Julia Walter, Linda Carpenter (Treasurer), Kim Zimmer (Library Director).

Excused: Becky Leggieri, Cindy Barton

Guests and Public Comment: Kim introduced Brooke DeAngelo, our new Library Assistant. She is originally from this area, holds a Masters Degree in Library Science, has had some library archive and general library experience, and is looking forward to her new position here. Guest: Colleen Mahar, trustee candidate.

Minutes: The Minutes of February 24, 2026 Board of Trustees meeting were reviewed, and a motion was made by Pat to accept the minutes, seconded by Julia and passed unanimously.

Communications: The library received a Freedom of Information Law (FOIL) request. Staff are working on compiling the requested materials to mail to the individual.

Director's Report: Kim gave an overview of her written report, highlighting the following: The Spring Symposium will be in Middleburgh on May 6. Kim will share the topic with board members and how many may attend from our library. MVLS staff will be meeting with individual library staff to ask big questions. The state annual report software is delayed and a new deadline for reporting has not been set. Our new catalog, Vaga Discovery, is live on the website. Faxes will now be free due to new equipment. Courtney has been working with SUNY Cobleskill daycare and Headstart on providing books for their programs. We have some teen volunteers coming in to help out. Courtney is tracking their hours. Library circulation numbers for February were down due to some closings and the short month. However, our numbers are still higher than last year.

Friends: Kim Walchko reported they gave \$1000 to support Battle of the Books. Trivia is set for April 16. The basket raffle will be Sept 19. She urged board members to participate by supplying baskets. The next Friends meeting will be April 11.

Treasurer's Report: Linda Carpenter reported that we are making progress on the financial statements, but that there are several errors that need to be corrected.

Ginny made a motion to pay the bills, motion carried unanimously.

Committee Reports:

Finance: All board members reviewed and approved the bills to be paid as presented.

Building and Grounds: Denise and Kim met with the contractor who discovered that the boiler failed because the water had been turned off due to a part failure. Parts are on order, and the repairs will be completed as soon as possible. The committee is working on a list of all things that need to be done and when they are accomplished. Roof estimates are being gathered. We may be eligible for DLD grants for some aspects of the roof project.

Personnel: Julia made the recommendation from the Personnel Committee that we appoint Brooke DeAngelo as Library Assistant; carried unanimously.

Policy: Pat reported that NYS Regents is working on new rules for library compliance. Policy has done a preliminary review so we will be more prepared when the time comes. The committee updated target dates for the long range plan of service. The next meeting is set for April 16 at 4:30 p.m.

Board Development: Pat reported that Colleen Mahar, Nathan Davis, and Tonia Konwinski are preparing to run for open trustee positions. The committee will be evaluating the board to help us determine our board strengths and weaknesses with an eye toward finding candidates to fill gaps in the future. Kim stated that board orientation seems to be lacking in our region, and if we find a group that has a good orientation

program, we should ask for a presentation to our board. The next meeting will be Tuesday, April 14 at 11 a.m, and due to the school and library election, the May meeting will be Friday, May 22 at 11 a.m.

Long Range Planning: Julia reported that Cindy has sent a draft of our Long Range Plan of Service to Wade asking for his input and editing.

Unfinished Business: There was no unfinished business.

Adjournment: Liz made a motion to adjourn the meeting, seconded by Julia; meeting adjourned at 5:12 p.m.

Next Meeting: The next regular meeting is set for Tuesday, April 28, 2026 at 4 p.m.

Respectfully submitted,

Cathie Ryder, Trustee