

May 2026 Board Meeting Agenda (Community Room)

Members: Pat Adams 2029, Cindy Barton 2029, Nathan Davis 2026, Ginny Downs 2028, Rebecca Leggieri 2027, Julia Walter 2028, Denise Klug 2030, Elizabeth Hackney 2030, Tanja Konwinski 2026, Catherine Ryder 2030

Treasurer: Linda Carpenter

Excused (Six to meet quorum): Rebecca Leggieri

Determination of a quorum

Call to Order and Additional Agenda items

Guests and Public Comment: Colleen Mahar, elected trustee

Minutes of the previous meeting March and April

Communications:

Director's Report

Friends Report

Treasurer's Report

Presentation of the Bills and Actions

Committee Reports: Standing Committees (* indicates chair)

- a. **Finance** – Linda, Ginny*, Cathie
 - Budget Vote
 - Accountant Meeting
 - Insurance Renewal
 - Boiler/HVAC – TBS/Stark Tech
- b. **Building & Grounds** – Nathan*, Cindy, Liz, Denise
 - Boiler/HVAC – TBS/Stark Tech
- c. **Personnel** – Julia*, Nathan, Denise
- d. **Policy** –Pat*, Nathan, Julia
 - Copyright policy
- e. **Board Development** –Pat*, Ginny, Cathie
 - 2026 Elected Trustees
 - Trustee survey
 - Committee Recommendations for 2025-2026
 - Board Officer Recommendations
 - Orientation
 - Trustee Report Out on any Trainings
- f. **Long Range Plan of Service Committee** - Cindy*, Liz, Julia
 - Final Products – values, strategic initiatives, renovation

Unfinished Business: Annual Report

New Business: establish ad hoc nominating committee

Adjournment: Next Board Meeting 6//26 at 4pm

Committee Meetings: Building & Grounds - First Thursday of the month at 4:30 pm, Development - Third Tuesday of the month at 11 am, Finance & Budget, Personnel - called by chairs, Policy - Last Thursday of the month at 4:30pm, Long Range Plan of Service First Tuesday of the Month at 3:30pm

The Community Library Board of Trustees Meeting
March 24, 2026

Call to Order: As President Becky Leggieri was excused and a quorum was present, Vice President Nathan Davis called the meeting to order at 4:04 p.m.

Present: Pat Adams, Nathan Davis, Virginia (Ginny) Downs, Liz Hackney, Denise Klug, Tanja (Tania) Konwinski, Catherine (Cathie) Ryder, Julia Walter, Linda Carpenter (Treasurer), Kim Zimmer (Library Director).

Excused: Becky Leggieri, Cindy Barton

Guests and Public Comment: Kim introduced Brooke DeAngelo, our new Library Assistant. She is originally from this area, holds a Masters Degree in Library Science, has had some library archive and general library experience, and is looking forward to her new position here. Guest: Colleen Mahar, trustee candidate.

Minutes: The Minutes of February 24, 2026 Board of Trustees meeting were reviewed, and a motion was made by Pat to accept the minutes, seconded by Julia and passed unanimously.

Communications: The library received a Freedom of Information Law (FOIL) request. Staff are working on compiling the requested materials to mail to the individual.

Director's Report: Kim gave an overview of her written report, highlighting the following: The Spring Symposium will be in Middleburgh on May 6. Kim will share the topic with board members and how many may attend from our library. MVLS staff will be meeting with individual library staff to ask big questions. The state annual report software is delayed and a new deadline for reporting has not been set. Our new catalog, Vaga Discovery, is live on the website. Faxes will now be free due to new equipment. Courtney has been working with SUNY Cobleskill daycare and Headstart on providing books for their programs. We have some teen volunteers coming in to help out. Courtney is tracking their hours. Library circulation numbers for February were down due to some closings and the short month. However, our numbers are still higher than last year.

Friends: Kim Walchko reported they gave \$1000 to support Battle of the Books. Trivia is set for April 16. The basket raffle will be Sept 19. She urged board members to participate by supplying baskets. The next Friends meeting will be April 11.

Treasurer's Report: Linda Carpenter reported that we are making progress on the financial statements, but that there are several errors that need to be corrected.

Ginny made a motion to pay the bills, motion carried unanimously.

Committee Reports:

Finance: All board members reviewed and approved the bills to be paid as presented.

Building and Grounds: Denise and Kim met with the contractor who discovered that the boiler failed because the water had been turned off due to a part failure. Parts are on order, and the repairs will be completed as soon as possible. The committee is working on a list of all things that need to be done and when they are accomplished. Roof estimates are being gathered. We may be eligible for DLD grants for some aspects of the roof project.

Personnel: Julia made the recommendation from the Personnel Committee that we appoint Brooke DeAngelo as Library Assistant; carried unanimously.

Policy: Pat reported that NYS Regents is working on new rules for library compliance. Policy has done a preliminary review so we will be more prepared when the time comes. The committee updated target dates for the long range plan of service. The next meeting is set for April 16 at 4:30 p.m.

Board Development: Pat reported that Colleen Mahar, Nathan Davis, and Tonia Konwinski are preparing to run for open trustee positions. The committee will be evaluating the board to help us determine our board strengths and weaknesses with an eye toward finding candidates to fill gaps in the

future. Kim stated that board orientation seems to be lacking in our region, and if we find a group that has a good orientation program, we should ask for a presentation to our board. The next meeting will be Tuesday, April 14 at 11 a.m, and due to the school and library election, the May meeting will be Friday, May 22 at 11 a.m.

Long Range Planning: Julia reported that Cindy has sent a draft of our Long Range Plan of Service to Wade asking for his input and editing.

Unfinished Business: There was no unfinished business.

Adjournment: Liz made a motion to adjourn the meeting, seconded by Julia; meeting adjourned at 5:12 p.m.

Next Meeting: The next regular meeting is set for Tuesday, April 28, 2026 at 4 p.m.

Respectfully submitted,

Cathie Ryder, Trustee

The Community Library Board of Trustees Meeting

April 28, 2026

Call to Order: President Becky Leggieri noted that a quorum was present and called the meeting to order at 4:10 p.m.

Present: Becky Leggieri, Denise Klug, Tanja (Tania) Konwinski, Catherine (Cathie) Ryder, Julia Walter, Cindy Barton, Linda Carpenter (Treasurer), Kim Zimmer (Library Director)

Excused: Pat Adams, Nathan, Davis Virginia (Ginny) Downs, Liz Hackney,

Guests and Public Comment: Colleen Mahar, board candidate for May Ballot.

Minutes: The Minutes of March 24, 2026 Board of Trustees meeting were reviewed, however because 2 of the 6 members present today were not here for that meeting, and because 4 members were excused today, there was not a quorum to approve the minutes. This will be addressed again at the next meeting in May.

Communications: none noted

Presentation of the Bills: Cathie made the motion to approve the bills as presented, Julia seconded and the motion passed. This was done out of usual order to accommodate the anticipated departure of Denise to be before the end of the meeting.

Director's Report: Kim gave an overview of her written report, highlighting the following: The Spring Symposium will be in Middleburgh on May 6. Several board members have signed up to attend. Payroll issues with Intuit system have been remedied, but we are looking into alternate systems that may work better overall. Kim reported that the steps/ramp for the side entrance to the renovation space has been approved by the historic district review commission. Bid packets will go out to contractors in the next couple of weeks. The HDRC realizes that we will need to replace the roof but would like some samples/ideas of what the roof would look like to be in keeping with historic profile before we undertake that project. The Annual Report is forthcoming and will be put to vote by the board next month. She has been working with Courtney for Emergency/Safety planning and flip chart guidelines. Emergency plan has gone through the County and will be reviewed by Building and Grounds and then shared with the entire board. Kim reminded board members to vote for the Tiny Art project. The FOIL request is still pending for Annual report numbers to be provided by Lynne in the near future. Brooke D'Angelo is doing well with her new role on library staff and has great ideas for summer reading programs. Notes that volunteers are helping with some programming (Leggos) and wants to review insurance coverage for volunteers helping in official capacity with programming. Kim highlighted the increase in the numbers of school children using the library via their SORA card and noted the total March circulation increase over last year indicating more librarians available for programming and consultation.

Friends: Kim Walchko reported they gave \$1000 to support Battle of the Books, \$3000 given for Summer Reading Program. Thank you! A photo was taken with a Big \$3000 Check for publicity

purposes. Trivia continues to go well once a month (about 20 attended in April). The basket raffle will be Sept 19. She urged board members to participate by supplying baskets. The next Friends meeting will be May 2 at 10:15 followed by a meeting for the Fall Basket Raffle. They have completed their spring newsletter and attended the Maple Festival and spoke with more than 40 people about the Friends and also gave away T shirts and Library bags via a free drawing. They will have their officer elections in June.

Treasurer's Report: Linda Carpenter reported that we are making progress on the financial statements, but that there are several errors that still need to be corrected and that the reports were received just a couple of days before this meeting making corrections impossible to do before this meeting. The banking account balances appear correct and the bills are being paid, however the reports still need to be tweaked for accuracy of all information and balances.

Committee Reports:

Finance: Payroll issues from earlier in the month are being addressed and appear to have been corrected. The school budget and library budget vote will take place in May. All information has been provided to the School for inclusion on the ballot.

Building and Grounds: Kim continues to work with the boiler repair company to get the boiler repaired with the correct parts but there was a delay due to the need for paperwork for prevailing wage to be completed by the company. Tanja is creating a building maintenance and punch list that will be shared with the board when it is reviewed in committee. Discussion took place regarding the criteria to be met in regard to any grounds work to be done in regard to bidding the work or just awarding it. More information will be reviewed but it appears that anything in excess of \$20,000 at a time would need competitive bidding. AC damage from ice still needs further assessment. B&G will discuss possibility of opening insurance claims for boiler and AC to see if they can be covered under our policy. Next meeting is first Thursday of May at 4:30 PM.

Personnel: Julia reports that the committee will be meeting in May.

Policy: Review of Policy continues per the NYS regulations: Code of Conduct, Financial Controls. The Policy tracker has been updated.

Board Development: We have 3 candidates on the Ballot: Nathan Davis, Tania Konwinski and Colleen Mahar. The committee is working on an evaluation/inquiry tool to help to identify the unique skills, qualifications, contacts and interests of the Board. This will be forthcoming to all via e-mail. Their next meeting is May 22 at 11 AM.

Long Range Planning: Wade has sent back preliminary documents, but committee has not had time to review them together yet. We are also working on a graphic to illustrate the renovation project key initiatives and to beef up our foundation of documents to include Core Values and Key Strategic Initiatives to add to our Mission and Vision statements. Thank you to all for your input and for your patience as we pull this information all together. The LRP will meet the first Tuesday in May at 3 PM.

Unfinished Business: There was no unfinished business.

New Business: MVLS Spring Symposium, May 6 at 2 PM, Middleburgh. NYCON membership appears to have potential value in helping with Grant Station access, Board Strong, Financial Planning, Fund Raising and even insurance. Kim is exploring what it has to offer and sharing with a few board members to be able to check it out. MVLS helps to pay for NYCON. Early Voting will be taking place from June 13 to 21 and Kim will make a schedule of times where board members can come to be present in the building during the voting times that the Library is not "open". Board assistance is appreciated in advance! Kim shared a pamphlet with Bios for the board candidates and library information to be used as informational for the public for the school budget and library Tax vote.

Adjournment: Motion made by Cathie, second by Tania, all in favor at 5:45 PM

Next Meeting: The next regular meeting is set for May 26, 2026 at 4 p.m.

Respectfully submitted, Cynthia Barton, Secretary, Board of Trustees

Kimberly Zimmer's Director Report for the month of April, 2026

Finance related projects:

- Responding to FOIL request.
- Addressing payroll issues.
- Working on budget materials.
- Submitted cdlc grant for technology.
- Stewarts Grant photo op.
- Moved grant money to NYCLASS.
- Courtney's travel paperwork to MVLS for reimbursement.
- Webinar on tax levy certification and database. Started discussion with the School District.
- Employee Retention Credit –IRS extended another 60 days.

Building and Grounds related projects:

- Several patron incidents this month
- Met with committee to discuss roof, drains, boiler, insurance, permits, gardens, ramp and stairs.
- Stark PM completed.
- Continue to add water to the boiler.
- Stark pump motor install, wrong motor.
- Will share the Emergency Management Plan with committee in May
- Working with Cindy to get some table legs made for the extra table top in the Study Room.

Renovation related projects:

- Met with Brendon and the Cobleskill Historical District Committee to review the DLD project for new ramp and stairs. Paid for permits.
- Amy scanned the NYSEG and National Grid bills for 2025. Will get this to Brendon.
- Spoke with Brendon about ordering two outside exit doors for the back. Brendon has indicated these have been ordered.
- Requested DLD grant amendment paperwork. Still need new information from Brendon.

Personnel related projects

- Received access to Niche Academy and assigned staff and trustees to our account.
- My Trainings: onboarding, emergency plan, hiring and separation, NYCON,
- My Meetings (doesn't include TCL board committee meetings): MVLS Directors Council Meeting, Unhoused, Youth Bureau, MVLS training, Staff meeting, Don, Brooke D. and Courtney, Courtney, Schoharie Co Directors, MVLS AI meeting, Village board meeting, Village Police Chief, NYS Trooper

Policy related projects

- Met with committee to discuss policy tracker and policies.

LRPOS related projects:

- Discussed ALA core values
- Started staffing working on library core values

Development related projects:

- Trustee petitions to the school district by April 19

MVLS Updates:

- Directors Council meeting in Amsterdam.
- Spring Symposium May 6 in Middleburgh at 2pm.
- MVLS staff individual library meeting scheduled for April 15. Becky, Kim and Don attended. Trustees submitted email to the newsletter easter egg for new books.

- State Annual Report working on with Heather and plan to have to board for approval in May.

Program related projects:

- Setup for SCHOOL program on Venezuela 15 participants
- Discussions with staff regarding the summer reading theme and logo. Hired Brooke B to create logo.
- Discussed with Don the radio ad to run early May before the vote.
- Attended Battle of the Books with Courtney and Brooke D. at Golding.
- NYS Tax Department provided tax help to our patrons. They were very busy on the last day.

Collection

- AmVets are sponsoring the Slater Museum Pass.
- Central Library is adding Comics Plus which will eliminate our fee for this service.
- Attendance:
 - April 2026: 1443 adults, 83 teens, 163 kids, 91 reference, 56 digital literacy, 0 curbside
 - March 2026: 1494 adults, 106 teens, 202 kids, 89 reference, 42 digital literacy, 3 curbside
 - February 2026: 1307 adults, 89 teens, 168 kids, 91 reference, 48 digital literacy, 0 curbside
 - January 2026: 1347 adults, 90 teens, 151 kids, 110 reference, 67 digital literacy, 2 curbside

Equipment:

- Placed order for public computer and new laptop
- WiFi usage: 893 (Apr), 917 (Mar), 800 (Feb), 772 (Jan), 714 (Dec),
- Public Computer usage: 117(Apr), 122 (Mar), 95 (Feb), 117 (Jan), 61 (Dec),

History Room

- Request to review yearbooks.

Friends

- Working with Brooke B on Friends Spring Newsletter
- Next meeting April 11 at 10:15. Check presentation for SRP at April board meeting.
- Next meeting May 2 at 10:15 and basket raffle meeting to follow
- Next meeting June 13 at 10:15 annual meeting

Outreach:

- Schoharie County Arts Author Hour with Marni Graff was very successful with 27 participants.
- Schohary 250th efforts underway. Working with Brooke B. display posters and promotional materials. Working with Courtney on book selections and binder content. The loanable kits will be available at all four Schoharie Co. Libraries.
- Setup for Maple Festival on April 25 had over 400 visitors to the library section.

Don LaPlant, Adult Services Librarian Report for month of April 2026

Professional Activities

- Programming: Fan Favorites, Adult D&D (x2), Game Explorers, Fuzzy Belly Fiber Friends, Silver Screenings, Medicare and You, Trivia Night, Day Writers, Readers' Resources, Shakespearean Sonnets, Short Fiction Workshop
- Coordinated updates for WhoFi platform
- Curated three book displays with the assistance of clerk Heather Heckman and Brooke DeAngelo
- Developed marketing materials for adult programs
- Coordinated adult collection management and acquisitions
- Assisted clerk Brooke Battista with May calendar
- Coordinated and produced social media postings with Courtney Little and Brooke DeAngelo

- Maintained and updated library website, adding and reorganizing digital content
- Designed and produced monthly library newsletter
- Attended library staff meetings
- Coordinated Tiny Art Show voting and award materials with Courtney Little
- Worked with Joint Automation to address issues with new Vega catalog system
- With Kim Zimmer, met with MVLS representatives to provide feedback on system services
- Attended webinar on evaluating recurring programs
- Assisted with training of new Library Assistant

April 2026 Programs/Events Attendance: 324 total

<i>Fan Favorites</i> , Apr. 3	6A
<i>Adult D&D</i> , Apr. 7	13
<i>Game Explorers</i> , Apr. 8	4A
<i>Fuzzy Belly Fiber Friends</i> , Apr. 9	4A
<i>Silver Screenings</i> , Apr. 15	17A
<i>Medicare and You</i> , Apr. 16	4A
<i>Trivia Night</i> , Apr. 16	17A
<i>Day Writers</i> , Apr. 17	5A
<i>Short Fiction Workshop</i> , Mar. 24	6A
<i>Adult D&D</i> , Apr. 21	7A
<i>Reader Resources</i> , Apr. 23	9A
<i>Shakespearean Sonnets</i> , Apr. 23	3A
<i>Short Fiction Workshop</i> , Apr. 28	4A
<i>Tiny Art Show Voting</i> , April	192

April Display title circulation

- Authors with April Birthdays: fiction display: 6 circs
- Context for Middle Eastern Conflict: nonfiction display: 4 circs
- Celebrate and Protect the Natural World: nonfiction display: 1 circs

April Events Calendar: 35 print copies distributed; 2 copies downloaded from Newsletter

New Library Card Sign-Ups in April: 8

Marketing/Promotion Followers

	<u>April 26</u>	<u>March 26</u>
Facebook	1,511	1,511
Instagram	312	312
Mailchimp Newsletter	934	929

Courtney Little Library Assistant Report for the month of April 2026

Youth Services Professional Activities

- Planned and facilitated programs for preschoolers, elementary schoolers, and teens
- Curated displays for picture books, juvenile fiction, and young adult fiction
- Created marketing materials for youth programs for April and May
- Planned social media calendar with Don LaPlant and Brooke DeAngelo
- Ordered books for youth collections
- Attended Golding Battle of the Books on April 2 and served as scorekeeper for battles
- Finished initial draft of Emergency Management Plan
- Completed book lists for Schoharie County libraries' 250th displays to complement DAR donations
- Attended NYLA Youth Services Section conference April 17
- Created maple leaf craft activity and assisted with library craft tables at Maple Fest
- Summer Reading Preparations

- Met with Kim, Don, and Brooke D. to plan design and overall approach for SRP
- Confirmed presenters for live animal show and children's music
- Arranged dates for SRP presentations at Golding, Radez, and Ryder (ongoing)

Program Attendance

Recurring Children's Programs

- Storytime:
 - April 1: 7K, 6A
 - April 8: 9K, 5A
 - April 15: 9K, 6A
 - April 22: 9K, 6A
 - April 29: 3K, 4A
- LEGO Club, April 14: 2K, 1A
- Paws for Reading
 - April 9: 4K, 3A
 - April 23: 9K, 3A
- Homeschool Hub, April 24: 2K, 2A
- Engineering Challenge with SMIST, April 23: 4K, 1A
- Wiggle Worms: Play and Explore, April 25: 2K, 3A

Recurring Teen Programs:

- Teen D&D
 - April 7: 13T, 1A
 - April 21: 14T, 1A
- Anime Club, April 14: 9T

Special Programs for All Ages

- Learn 2 Braid: 3A

Special Programs for Teens:

- String Dolls Craft, April 28: 4T

Tiny Art Show Votes:

- 192 ballots cast

Displays:

- Juvenile Fiction: Be the Change: books about kids organizing around causes they care about
- Juvenile Picture Books: Earth Day: books about the natural environment, especially how to protect and advocate for it
- Teen Fiction: Novels in Verse for Poetry Month

Volunteers:

- 1 teen volunteered 45 minutes for program set up/clean up
- Attended teen volunteer management session at NYLA YSS and hope to improve system for recruiting, organizing, and tracking teen volunteers

Brooke DeAngelo, Library Assistant Report for April 2026

- Began AARP's Senior Planet "Train the Trainer" licensing program
- Participated in several programs to learn how they are set up and run
- Continued shadowing at circulation
- Joined Meta Business and began creating/posting content (busy weeks, program reminders, #bookfacefriday)
- Attended Battle of the Books with Courtney at the middle school
- Updated program flyers for May and continued developing book menus
- Learned from Don how to update the website slider with WordPress and the newsletter images/links/alt-text in Mailchimp

Library Clerk Reports for April 2026:

Amy Mele:

- Sent one boxes of donations to Better World Books.
- Getting ready to start inventory.
- Working on the percentages of lost items versus how much materials actually return.
- Signed up for Niche Academy training materials and took the assigned library anxiety training

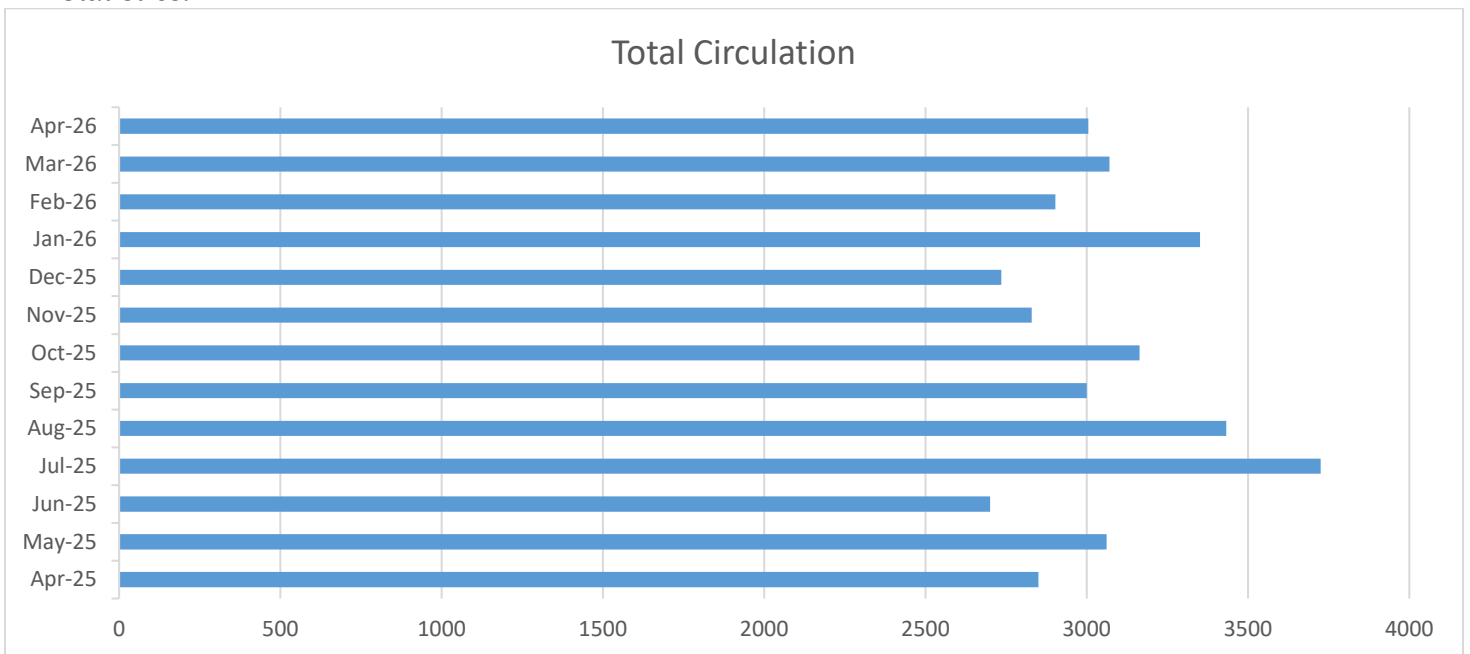
Heather Heckman:

- Niche Academy Tutorials: Addressing Library Anxiety, Libby
- ILL: received 2 ILLs, returned 1, requested 1 DVD, 1 free download for Katherine
- Showed Brooke D. some of our ILL processing
- Made a check list of tasks new employees should learn for the circulation desk
- Posted our May events to SchoPeg TV, the Schoharie County Chamber of Commerce, VisitSchoharieCounty.com and the Create Council as appropriate
- Helped enter data into the Annual State Report
- Received a \$50 donation from a patron returning 2 Lost items
- Helped a patron set up an email account
- Talled the votes for the Tiny Art Show and used a formula to show the 1st, 2nd, and 3rd place winners
- Helped with taking pictures for a book face social media post

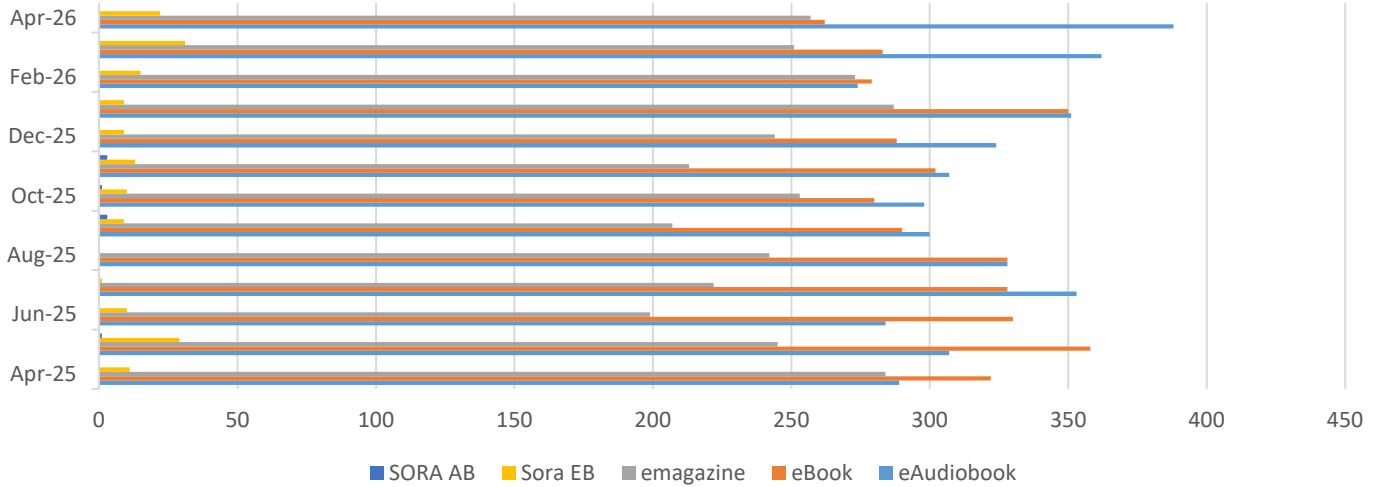
Brooke Battista

- Created a No Pets Allowed sign in varied sizes, hung them up in and around the vestibule
- Made further adjustments to the Schohary 250th flyer
- Created new museum flyer for the Iroquois Museum
- Watched a webinar on the new Vega Discover Catalogue
- Started work on the Spring 2026 Friends Newsletter
- Created a template for the June print calendar

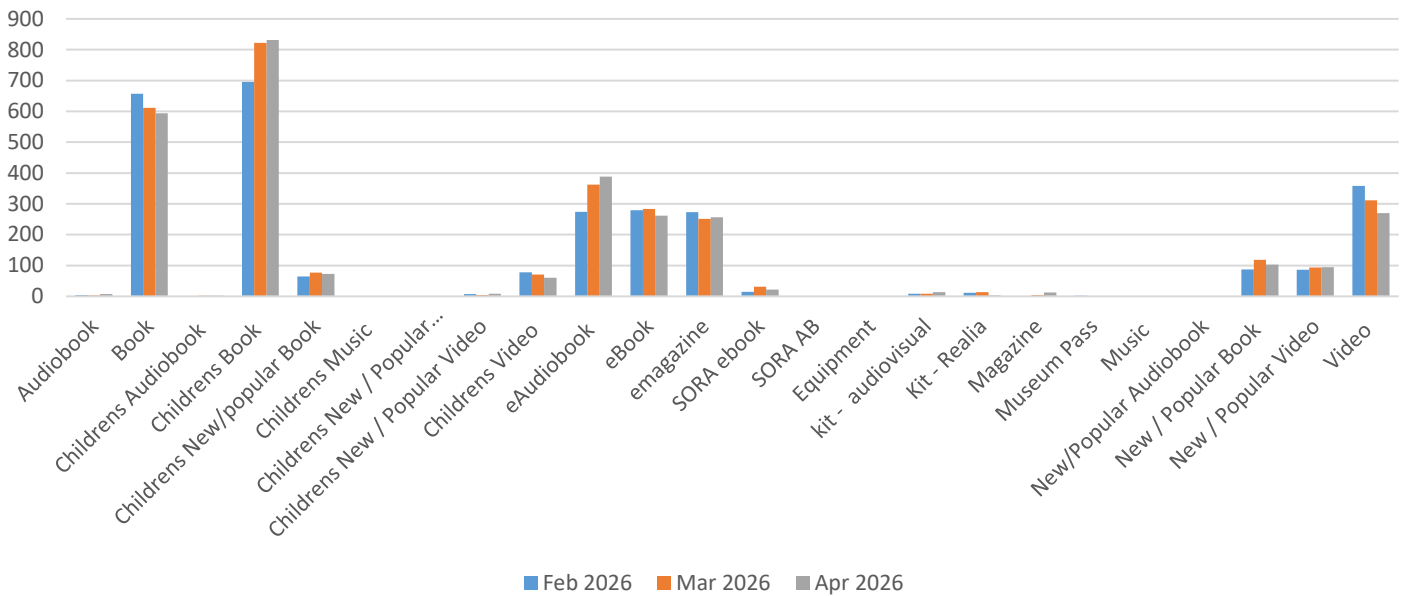
Statistics:



Libby Usage



Item Circulation



Finances: Shared at the meeting

Financial Claims Paid In Advance

Budget Line	Summary of Claims	Claimant	Note	5/1/2026 Invoice#/Subtotal/Due	Amount
7150007	CDPHP			June Bill	\$ 820.92
7520001	Lynette Lawyer		payroll		
7520001	Chris Tretter		Bookkeeping	ACH	\$ 1,000.00
8130001	Midtel			10559054	\$330.46
8130001	Midtel			10563415	\$80.95
8180001	Ingram		book purchases	95819231, 95846656, 95878354, 95967509,	\$1,015.81

			96004669, 96070194, 96162996, 96264771	
8182001	Midwest Tapes		508719904, 508749757, 508786359	\$122.95
8210011	Cleaning by Maria	Cleaning	May Bill	\$400.00
8210012	Spaulding Water Gardens	Mow and grass seeding		\$200.00
8210014	Otis Elevator	5/1 through 7/31	100402308512	\$600.54
8210018	Home Town Haul & Recycle	trash and recycling	May Bill	\$90.00
8220001	NYSEG		May Bill	\$379.73
8220002	National Grid		May Bill	\$1,113.86
8220002	National Grid		May	\$37.51
			Total:	\$ 6,192.73

Current Financial Claims for Approval

	Summary of Claims		5/1/2026	
Budget Line	Claimant	Note/Acct#	Invoice#/Subtotal	Amount
7540000	NY Wildlife Rescue Center	July 7 program		\$ 300.00
8110000	Race Printing	bookmarks		\$ 62.00
8180002	The Mountain Eagle	subscription		\$ 60.00
8182002	Chestertown	replacement cost		\$ 3.50
8182002	Fort Hunter Library	replacement cost		\$ 7.95
8210014	Otis	fuel and logistics surcharge	f10000273692	\$ 175.00
8210020	Pat Hults	plants for the garden		\$27.51
8210020	Hydro-Test	fire extinguisher testing	24584	\$46.00
9910001	MVLS	JA Fee May	5937	\$698.60
9910002	MVLS	BookPage 30 issues/month	5911	\$165.60
Total				\$ 1,546.16

Director's Account

	Summary of Claims	Director's Account		5/1/2026	
Date	Check #	Vendor	Account	Amount	Description
4/22/2026		amazon	8110001	102.38	toilet paper and paper towels
4/22/2026		walmart	8110000	39.07	food coloring, floss
4/24/2026		amazon	8110000	12.99	book prize for tiny art
4/24/2026		amazon	8110001	9.77	command strips
4/27/2026		NYCON	8530009	160	Membership, MVLS will reimburse
5/8/2026		mailchimp	8130003	22.52	monthly fee
5/6/2026	382	Brick House Bakery	8110000	45	Puzzle Race prizes
5/12/2026	383	USPS	8140001	156	2 rolls of stamps
5/15/2026		amazon	8110000	113.34	dot markers, giant stamps, button maker supplies, nib pens
5/15/2026		staples		209	office chair
Total Reimbursement				870.07	