The Community Library Board of Trustees Meeting

July 28, 2026

Call to Order: President Becky Leggieri called the meeting to order at 4:05 PM. It was noted that a quorum was present.

Present: Denise Klug, , Cathie Ryder, Nathan Davis, Liz Hackney, Julia Walter, Cindy Barton, Pat Adams, Ginny Downs, , Linda Carpenter (Treasurer), Kim Zimmer (Library Director), Kim Walchko (Friends)

Excused: Tanja (Tania) Konwinski, Colleen Mahar

Guests and Public Comment: Bruce Tryon, Cobleskill Partnership (CPI) attended to address a letter that the library sent regarding the block party that CPI had in June. Bruce offered sincere apologies for not including the library in the planning process and not notifying the library of the intent to include use of library grounds in the event. He indicated that notification and inclusion in the planning of the event will definitely take place in the future. The board thanked Bruce for his comments and stated that we will look forward to working with CPI for a successful event next year.

The Oath of Office was administered to Nathan Davis, re-elected trustee, by Rebecca Leggieri.

Organizational Meeting Duties: Pat presented the slate of officers; Becky as president, Nathan as vice president, Ginny as Chief Financial Officers, and Cindy as Secretary. All board members in attendance approved the slate of officers. Linda Carpenter remains treasurer.

All board members present approved Bank of Richmondville, Trustco and NYCLAS as our "banks of record".

Executive session was called at 4:25 pm to discuss a monetary concern. Executive session was ended at 4:35 pm.

All board members present approved The Mountain Eagle as the library's "newspaper of record".

Minutes: The Minutes of June 23, 2026 Board of Trustees meeting were reviewed and approved unanimously after a motion by Pat and second by Ginny.

Communications: None reported

Treasurer's Report: Linda Carpenter presented the report with some discussion about a Trustco account that goes dormant after 8 months. This account is set up to allow credit card donations/payments by patrons. She will look into an automatic system to use this account to prevent the dormancy notice until it starts to have more regular use. The financial report is shaping up to be readable and meaningful with just a couple of corrections/changes that need to be made: example is the "negative" school tax levy line.

Director's Report: Kim gave an overview of her written report, highlighting the following: The MVLS Love Your Library provided a monetary gift that allowed Kim to purchase the Summer Reading Program lawn signs and freed up Friends donated money for more programming and supplies for the program. She noted that there are so many programs going on this summer that the monthly calendar had to be split into 2 full pages (first half of July and second half of July). There are over 250 people signed up for summer reading! She noted that even with early voting taking place (356 voters), June programs exceeded the previous year by almost 400 attendees. Our meeting spaces are highly valued by our patrons and they are eagerly waiting for additional space and programming when we are able to complete the renovation space. Kim will have some staff come to the September meeting to share highlights and insights with us. Kim also noted that she worked with Amy to send out 81 letters regarding books on their accounts that have not been returned. 7 books have come back so far and some people have paid for their missing book.

Friends: Kim Walchko reported that the Friends is gearing up for the annual basket raffle. Baskets due August 20. There are many opportunities for board and volunteers to help with wrapping and selling tickets. Next meeting is August 1 at 10:15 AM.

Committee Reports

Finance: Presentation of the Bills and Actions. Ginny presented the bills, and the board unanimously approved to pay the bills as presented. Cathie and Rebecca have been going through the file cabinets and working to preserve important records and to remove outdated/no longer required to be retained documents. Cathie moved to destroy the outdated documents and the board agreed unanimously to do so. They will look into commercial shredding services and also plan to pull documents annually per our retention policy to allow adequate space and organization of our records.

Building and Grounds: Nathan reports that Building and Grounds had 2 meetings in July and will not have a meeting in August. The grant with the Waterfall Center did not go forward at this time, due to a technical issue with their registration status with NYS. They are working to remedy their status and also seeking additional grants for us to write in the near future. Estimates for roof replacement have been received and we will go before the Historic District for approval of roof type on August 5. Nathan recommended that we seek a DLD grant for a new roof for the whole building. $275,000 will include a $10,000 fee from Lamont Engineers for bid process and oversight of the project once it is awarded. There will approximately 30% matching that we will have to fund ourselves. The board approved the recommendation unanimously. Some discussion occurred about bonds and it was noted that when the library decided to do the renovation it was with the stipulation that we would not seek a bond for the work. Cindy and Nathan (and Nathan's wife volunteer) spent 3 hours last Friday cleaning carpets, floors, stairways, woodwork/baseboards and the tops of book stacks and window and door sills on the first floor. The windows and tops of stacks and door sills still need to be done on the second floor if anyone wants to help with those tasks. Tania and Denise will be doing the preservative treatment of the wood shed in the near future.

Personnel: No meeting was held. No report. Meeting to be scheduled

Policy: No meeting was held. No report. Meeting August 20 at 4:30

Board Development: No meeting was held. However, Cathie will be keeping track of the Trustee Education records starting now. Pat reminded everyone to do the mandated Sexual Harassment Training and that they must do 2 hours of additional education before the end of 2026. Kim provided links to the sexual harassment training when she sent out the meeting packet. Next meeting August 19 at 4:30

Long Range Planning: No meeting was held. No report. Meeting August 4 at 3:30

Unfinished Business: Becky will be speaking with Tanja regarding the Ad Hoc Exploratory chair for the library addition/renovation.

New Business: Becky noted that the November and December meetings are very close to the holidays/vacations and thus the board approved to change the meeting in November to the 18th at 4 PM and in December to the 16th at 4 PM. Cindy alerted the board to an annual end of summer block party that the United Methodist Church has each year, this year on Sep 13. They will be asking community services/businesses if they would like to "table" at the event.

Adjournment: There being no further business, the motion to adjourn was made by Denise second by Pat with all in favor at 5:45PM.

Next Meeting: The next regular meeting is set for August 25, 2026 at 4 p.m.

Respectfully submitted, Cynthia Barton, Secretary, Board of Trustees